

Ascentis Entry Level Award

in

Essential Digital Skills for Work
and Life

Entry 3

Overview specification

This qualification is being withdrawn. The last date of registration for learners is 31st January 2026 after which no further learners can be registered.

The certification end date is 31st January 2027. If you require any further clarification, please email development@ascentis.co.uk.

Ofqual Number:	603/7075/0
Ofqual Start Date:	9 th October 2023
Ofqual End Date:	31 st January 2026
Ofqual Certification End Date:	31 st January 2027

Qualification Overview

This qualification focuses on bridging the gap between the digital first (individuals who own multiple digital devices and interact with online content on a daily basis) and the digitally disengaged (individuals who have little or no experience of using digital devices and accessing online content).

Research conducted in 2019 found that 8% of the UK adult population have no basic digital skills, 22% of people do not have the essential digital skills needed for day-to-day life and 53% of UK employees do not have the digital skills required for work.

With innovations in technology and the increasing demand for online services, it is important to ensure that all individuals are able to participate in life, work and further study by providing them with the opportunity to gain these increasingly important digital skills. Without these skills, individuals will be at a significant disadvantage. It was found that on average, adults who lack these basic digital skills earn less than those who are competent in the 5 skill areas covered in this qualification. They are also less likely to progress in their careers and are missing opportunities to save money and better manage their finances.

The skills acquired through this qualification will allow learners to be digitally mobile and access important governmental services, transact online and explore technologies, which will improve their social interactions with family and friends.

Aims

The aims of the qualification are to enable learners:

- 1 To develop essential digital skills necessary for work, life and further study
- 2 To interact with digital devices and handle information appropriately
- 3 To create, edit and store digital content
- 4 To share content and communicate effectively using digital devices
- 5 To develop transacting skills necessary for work and life
- 6 To be safe, confident and responsible online

Target Group

This qualification is aimed at learners who:

- Have little or no prior experience in using digital devices or the internet, who wish to gain digital skills for specific work, life or study purposes.
- Require basic skills to provide personal information to government agencies and utility companies.
- Would like to have a digital presence and communicate with family, friends, peers and colleagues who live at a distance.

Regulation Codes

Ofqual Qualification Number: 603/7075/0

Assessment Method

The Ascentis Entry Level Award in Essential Digital Skills for Work and Life (Entry 3) assessments give learners the opportunity to meet all of the assessment criteria set out in each unit within the specification. The assessments are composed of two distinct methods. Learners will complete;

- an observation assessment
- an e-Assessment, separated into two sections: Knowledge and Practical
(The practical section is comprised of two modules: Life and Work)

The e-Assessments will be taken on the Ascentis e-Assessment platform.

Rule of Combination

Ascentis Entry Level Award in Essential Digital Skills for Work and Life (Entry 3)				
Title	Level	Credit Value	GLH	Unit code
Using Devices and Handling Information	Entry 3	1	50	D/617/9547
Creating and Editing	Entry 3	1		H/617/9548
Communicating	Entry 3	1		K/617/9549
Transacting	Entry 3	1		D/617/9550
Being Safe and Responsible Online	Entry 3	1		H/617/9550

Guided Learning Hours (GLH)

The recommended guided learning hours for this qualification is 50.

Total Qualification Time (TQT)

The total qualification time for this qualification is 50.

Age Range of Qualification

This qualification is suitable for young people aged 16 to 18 and adult learners aged 19+.

Contact & Further Information

New Centres please email hello@ascentis.co.uk or call **01524 845046**.

Existing Centres please visit the login area of our website, www.ascentis.co.uk, to view the full specification.

Product Development for enquiries please email development@ascentis.co.uk